

ST. MARY PARISH WATER & SEWER COMMISSION NO. 1
834 WATERWORKS ROAD
P.O.BOX 309
AMELIA, LOUISIANA 70340

August 5, 2020

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday August 5, 2020 and the meeting was held at the office in Amelia, La. at 6:00 P.M.

The President, Carlo Gagliano, Jr. called the meeting to order and performed a roll call.

Board members present: Carlo Gagliano, Jr., Leroy Trim, Kenneth Mire and Mark Rogers
One (1) vacancy

Absent: none

The Pledge of Allegiance was recited by all present.

Others Present: Brian Tabor, Larry Barras and Jane Aucoin

Approval of Minutes for Meeting held on July 1, 2020 and July 15, 2020.

A motion was made by Kenneth Mire and seconded by Leroy Trim to dispense with the reading of the minutes of the July 1, 2020 regular meeting and July 15, 2020 special meeting. All voted aye. Motion carried.

Appearances: Ann Poole (customer)--She did not appear

Unfinished Business:

A. Update on Roof Construction

The Plant Manager updated the Board on the progress on Roof Construction.

B. Discuss Options for the MC Electric Sewer Station.

The Plant Manager updated the Board on the MC Electric Sewer Station.

C. Update on Water Plant Upgrade.

The Plant Manager updated the Board on the Water Plant Upgrade.

New Business:

A. Discuss Possible Public Works Contract with SCADA Instrumentation Provider.

The Plant Manager explained the contract to the Board, there being the need for more work on the contract no contract was entered. A discussion followed.

B. Discuss Reinstatement of Late Fees and Water Disconnections.

The Office Manager updated the Board on the situation of past due accounts. A discussion followed.

There was a motion made by Kenneth Mire and seconded by Leroy Trim that if a customer with past due account, contacts the office personnel on or prior to August 27, 2020 for a payment plan, a payment plan can be made. If the customer has not paid or contacted the water office by August 27, 2020, then the customer will be turned off on August 28, 2020 and the total amount due must be paid and a reconnect fee will be charged. All voted aye. Motion carried.

C. Discuss Possible Purchase of Adjoining Water Plant Property.

There was a discussion concerning the possibility of purchasing the property adjoining the water plant property.

A motion was made by Kenneth Mire and seconded by Mark Rogers to have an accredited real estate appraiser perform an appraisal on the property. All voted aye. Motion carried.

D. Discuss Customer Request for Extra Time to Pay Arrears of Water Bill.

A customer asked for consideration to enter a payment schedule to extend the due date on arrears of a service bill.

E. Approval of Pay Request for Morcore Roofing, LLC in the amount of \$106,200.00.

A motion was made by Leroy Trim and seconded by Kenneth Mire to approve payment of the Pay Request to Morcore Roofing, LLC in the amount of \$106,200.00. All voted aye. Motion carried.

F. Approval of Pay Request to Pan American Engineers, LLC in the amount of \$4,600.00 for Job No. 11438-Roof Replacement on Administration Building.

A motion was made by Kenneth Mire and seconded by Mark Rogers to approve payment of the Pay Request to Pan American Engineers, LLC in the amount of \$4,600.00 for Job No. 11438-Roof Replacement on Administration Building. All voted aye. Motion carried.

G. Approval of Change Order #2 for an increase of \$4,203.23 for contractor Jesse Doiron, Inc. for work performed on Duhon Boulevard-Sewer and Water Improvements.

A motion was made by Kenneth Mire and seconded by Leroy Trim to approve payment of the Change Order #2 for the increase of \$4,200.23 for contractor Jesse Doiron, Inc. for work performed on Duhon Boulevard-Sewer and Water Improvements. All voted aye. Motion carried.

H. Approval of Pay Request No. 3 for \$20,580.36 for Jesse Doiron, Inc. for work performed on Duhon Boulevard-Sewer and Water Improvements.

A motion was made by Kenneth Mire and seconded by Mark Rogers to approve payment of the Pay Request No. 3 for \$20,580.36 for Jesse Doiron, Inc. for work performed on Duhon Boulevard-Sewer and Water Improvements. All voted aye. Motion carried.

I. Approval of Pay Request 020-086 from Milford & Associates, Inc. in the amount of \$1,244.50. This is for Project 20-08 Duhon Blvd Sewer Line.

A motion was made by Kenneth Mire and seconded by Leroy Trim to approve payment of the Pay Request 020-086 from Milford & Associates, Inc. in the amount of \$1,244.50. This is for Project 20-08 Duhon Blvd Sewer line. All voted aye. Motion carried.

J. Approval of Pay Request 020-087 from Milford & Associates, Inc. in the amount of \$2,024.50. This is for Project 20-12 Duhon Blvd Water line.

A motion was made by Kenneth Mire and seconded by Leroy Trim to approve payment of the Pay Request 020-087 from Milford & Associates, Inc. in the amount of \$2,024.50. This is for Project 20-12 Duhon Blvd Water line. All voted aye. Motion carried.

K. Approval to Release Funds from the “Reserved for Operations & Maintenance” Journal Entry.

There was a request from the Office Manager to make a Journal Entry to release funds from the “Reserved for Operations & Maintenance”.

A motion was made by Kenneth Mire and seconded by Mark Rogers to approve and release \$500,000.00 from the “Reserved for Operations & Maintenance” by a Journal Entry. All voted aye. Motion carried.

REPORTS

Managers Report

Management briefed the board on the performance of new lab equipment purchased for the water plant lab.

Request for Outstanding Bills.

Allowed for public comment: None

A motion was made by Kenneth Mire and seconded by Mark Rogers to approve the payment of the monthly bills. All voted aye. Motion carried.

Other Business allowed under Act 861 – None

Allowed for public comment: None

There being no further business to discuss, the meeting adjourned at 7:37 P.M. by a motion made by Kenneth Mire and seconded by Leroy Trim. All voted aye. Motion carried.

Carlo Gagliano, Jr.

Carlo Gagliano, Jr.

President

Leroy Trim

Leroy Trim

Vice President